

**City Council**

Rich Tran, Mayor  
Marsha Grilli, Vice Mayor  
Garry Barbadillo, Councilmember  
Bob Nuñez, Councilmember  
Anthony Phan, Councilmember



**Members of Subcommittee**

Bob Nuñez, Councilmember  
Anthony Phan, Councilmember

***Commission Subcommittee  
Monday, February 26, 2018  
City Hall Committee Conference Room  
455 E. Calaveras Blvd.  
11:00 AM***

- I. Call to Order**
- II. Flag Salute**
- III. Roll Call**
- IV. Approval of Agenda: February 26, 2018**
- V. Approval of Minutes: February 16, 2018**
- VI. Public Forum**

Members of the audience are invited to address the Commission on any subject not on the agenda. Speakers must state their name and address for the record, and limit their remarks to under three minutes. As an unagendized item, no response is required of City staff or the Commission; however, the Commission may agendize the item for a future meeting.

**VII. New Business**

**1. City Commission and Council Subcommittee Organization Discussion**

**Background:** At the January 29, 2018 Commission Subcommittee meeting, the Subcommittee discussed changes to the current organization of City Commissions. At the February 5, 2018 Commission Subcommittee meeting, the Subcommittee further discussed the list of City Commissions as well as City Council subcommittees. Staff was requested to come back to the Subcommittee with the final list of those changes.

**Recommendation:** Review the final list for recommendation to City Council and discuss recommendations for the application process for those Commissions that

## **2. Commissioner Handbook**

**Background:** At the February 16, 2018 Subcommittee meeting, the Subcommittee reviewed a preliminary draft of a Commissioner Handbook from the City Clerk's office. Changes and corrections to the handbook were made by the subcommittee. The subcommittee requested an updated draft of the Handbook return to the Subcommittee for review.

**Recommendation:** Review the draft Commissioner Handbook and make recommendation on any changes or additions.

## **3. Commission Merger Procedure**

**Background:** At the February 16, 2018 Subcommittee meeting, the Subcommittee asked to discuss possible procedure for merging Commissions together.

**Recommendation:** Discuss potential procedures for merging two Commissions together and make final recommendations for City Council consideration.

## **4. Consider Current Economic Development Commission Appointments and Vote to Remove One Member**

**Background:** At the request of the Subcommittee, the consideration of Economic Development Commission appointments and removal of one member has been added for discussion.

**Recommendation:** Review and discuss Economic Development Commission appointments and the removal of one Economic Development Commissioner and make recommendations to the City Council for final approval.

## **5. Term Limits**

**Background:** At the request of the Subcommittee, the consideration of term limits for Commissioners, Ad Hoc Committee members, community representatives to outside agency boards/committees.

**Recommendation:** Review and discuss term limits for Commissioners, Ad Hoc Committee members, community representatives to outside agency boards/committees.

## **6. Commissioner Re-Appointments and New Commissioner Appointments**

**Background:** At the January 16, 2018 City Council meeting, Council directed that an interview process for appointing commissioners be established and started to fill vacancies on all City Commissions. This item is placed on the agenda for subcommittee members to discuss any commissioner re-appointments or new Commission applicant reviews that have taken place since the prior meeting, if desired.

**Recommendation:** Review and discuss Commissioner re-appointments and/or new Commissioner applicant reviews.

## **XII. Future Agenda Items**

### **XIII. Adjournment**

#### **KNOW YOUR RIGHTS UNDER THE OPEN GOVERNMENT ORDINANCE**

Government's duty is to serve the public, reaching its decisions in full view of the public.  
Commissions, boards, councils and other agencies of the City exist to conduct the people's business.

This ordinance assures that deliberations are conducted before the people and the  
City operations are open to the people's review.

Materials related to an item on this agenda submitted to the Commission Subcommittee after initial  
distribution of the agenda packet are available for public inspection at  
Milpitas Community Center, 457 E. Calaveras Blvd., Milpitas during normal business hours.

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the ordinance, contact the City Attorney's office at Milpitas City Hall,  
455 E. Calaveras Blvd, Milpitas, CA 95035 Phone : 408-586-3040

*The Open Government Ordinance is codified in the Milpitas Municipal Code as Title I  
Chapter 310 and is available online at the City's website [www.ci.milpitas.ca.gov](http://www.ci.milpitas.ca.gov) by  
selecting from Online Services the link to Milpitas Municipal Code link.*